



Norman Gate Friends Association

Vigo Road, Andover, Hants SP10 1JZ

Tel: 01264 323423

Registered charity number: 1168163

Joint Chair – Miss Lauren Browne & Mrs Samantha Vint

Norman Gates Friends Association PFTA Minutes 27/05/2021

Attendees

Jo Rubinstein
Lauren Browne
Sam Vint
John Taylor
Jenny de Jong

Apologies

Nick Day
Stephanie Jones

Welcome

Lauren and Sam welcomed everyone to the meeting and thanked everyone for attending.

Summary of events

Lauren and Sam had a stall at a carboot and sale on 16/05/2021 and raised £164.00 profit.

Future events

We discussed the upcoming raffle and autumn fair. We agreed to plan the autumn fair as though it is definitely going ahead. For the raffle, we agreed that the draw will take place on 16/07/2021. Also talked about in relation to the raffle was:

- Draw to take place via live stream.

Payment options - All agreed to stay with cash payments due to the amount of admin required to manage on-line payments.

- Arranging for collection of donations and prizes.
- Choosing the top 3 prizes
- All agreed that it would be nice to have a board at the autumn fair thanking all those who donated prizes.

Also discussed was:

- Newsletter - to include :
 - Our introductions
 - Sensory room update
 - Recent car boot sale
 - Raffle
- Banking : Julie Frost suggested getting together to finalise and pass over. Jo has completed the forms for this, just needs to be signed off by new members and returned.
- Supermarket token schemes : Waitrose
 - Tesco Groundworks
- Replacement of the Trim Trail.
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Next meeting to be held, hopefully outside and in person, on 21/06/2021

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